

AMERICAN CENTER FOR EDUCATION

International Student Handbook & Singapore Regulatory Compliance Guide

STATUTORY 1. Immigration, Student's Pass & Attendance Regulations

Governed by the Immigration Act and enforced strictly by the Immigration & Checkpoints Authority (ICA).

Mandatory Requirements (DO)	Strict Prohibitions (DON'T)
Maintain ≥ 90% Monthly Attendance Student's Pass holders must maintain at least 90% attendance monthly. Non-pass holders must sustain a minimum of 75%.	Do Not Incur Unexcused Absences Missing 7 consecutive days without valid cause prompts mandatory ICA reporting and immediate pass cancellation.
Submit Certified Medical Certificates Submit authentic medical certificates (MC) from clinics registered with the Singapore Medical Council within 48 hours of return.	Do Not Fabricate or Alter MCs Document falsification is a criminal offense under the Penal Code, triggering police investigation and academic expulsion.
Report Address Changes Within 14 Days Update residential changes with ACE Administration and ICA via the official e-Services portal within 14 calendar days.	Never Overstay in Singapore Overstaying after pass expiration or cancellation carries severe statutory penalties, including fines, imprisonment, and caning.
Surrender Pass Within 7 Days Upon graduation, course termination, or withdrawal, cancel and surrender your physical card within 7 days to receive your exit pass.	Do Not Retain Deactivated Passes Remaining in the Republic under an invalid or expired Student's Pass constitutes illegal residency under Section 15 of the Immigration Act.

Statutory Reference: Immigration Act 1959 | ICA Student's Pass Regulatory Framework

MINISTRY OF MANPOWER 2. Employment, Freelancing & Internship Regulations

Governed by the Employment of Foreign Manpower Act (EFMA) overseen by the Ministry of Manpower (MOM).

Permitted Conduct (DO)	Strict Prohibitions (DON'T)
Dedicate Full Time to Studies Ensure living expenses and tuition are backed by declared personal funds or authorized parental sponsorship.	Strictly Zero Employment Privileges Students enrolled at Private Education Institutions (PEIs) are forbidden from all part-time or full-time employment .
Undertake Official Attachments Only Only participate in institutional training attachments explicitly accredited as graduation modules and cleared by MOM.	No Gig Economy, Self-Employment or Freelance Working as delivery riders, retail aids, or running digital businesses without a valid work pass carries fines up to \$20,000 and deportation.

Statutory Reference: Employment of Foreign Manpower Act (Cap. 91A) | MOM Pass Regulations

Mandatory Compliance Notice: Violation of employment or residency laws results in immediate revocation of your Student's Pass, permanent entry bans to Singapore, and referral to judicial authorities.

INSTITUTIONAL

3. Academic Integrity & Institutional Standards

Governed under the Private Education Act administered by SkillsFuture Singapore / Committee for Private Education (CPE).

Required Standard (DO)	Academic Violations (DON'T)
Submit Original & Credited Work Uphold academic honesty by referencing all external research using designated citation styles (e.g., APA/Harvard).	Zero Plagiarism, Cheating & Unauthorized AI Submitting contract-cheated assessments, colluding, or presenting unauthorized generative AI content results in immediate module failure.
Adhere to PEI-Student Agreement Fulfill payment deadlines and understand Fee Protection Scheme (FPS) provisions and the 7-day cooling-off period.	Do Not Disrupt Campus Conduct Harassment, discrimination, physical aggression, or classroom disruption result in immediate disciplinary suspension or dismissal.

Statutory Reference: Private Education Act 2009 | EduTrust Quality Framework

NATIONAL LAWS

4. Public Order, Public Health, Vaping & Environmental Laws

Enforced across the Republic of Singapore by HSA, NEA, CAAS, and the Singapore Police Force (SPF).

Expected Public Decorum (DO)	Prohibited Under Law (DON'T)
Mandatory Tray Return & Table Clearing Clear dirty crockery, drink cans, and used tissues at all hawker centres and food courts (EPHA mandatory rule; fines apply for repeat violations).	Strict Ban on Vaping & Etomidate (TVCA) Vaporiser possession/use carries fines up to \$10,000. Etomidate (SPS) vaporisers carry up to 10 years' jail and \$20,000 fines; venue hosts must enforce eviction.
Observe Transit & Drone Regulations Keep transit lines clean. Any Unmanned Aircraft (drone) > 250g must be registered with CAAS; no flying within 5km of airbases or over 60m altitude.	No Consuming Food/Drink on Public Transit Consuming snacks, drinks, or plain water inside MRT trains or paid station zones carries a fine of up to \$500 under Rapid Transit Systems regulations.
Zero Tolerance Narcotics Compliance Maintain strict abstinence from illicit substances. Extra-territorial drug consumption laws apply to residents and pass holders upon arrival.	Severe Penalties for Controlled Drugs The Misuse of Drugs Act imposes mandatory caning, minimum imprisonment terms, and capital punishment for trafficking and possession.

Statutory References: Tobacco and Vaporisers Control Act (TVCA) | Environmental Public Health Act | CAAS Air Navigation Act

SECURITY ADVISORY

5. Anti-Scam Precautions, Mule Offenses & Assistance

Singapore authorities and banks **never** demand bank transfers, OTPs, or passwords over the phone. Never buy, sell, or hand over your bank account, Singpass, SIM cards, or online social media/messaging accounts to third parties—doing so is a severe criminal offense under the Scams (Countermeasures) and Other Matters Act and Online Criminal Harms Act, carrying jail, caning, and Service Limitation Orders (SLOs).

POLICE & EMERGENCY Police: 999 Ambulance / Fire: 995 Police Hotline: 1800 255 0000	NATIONAL ANTI-SCAM ScamShield Helpline: 1799 Portal: scamshield.gov.sg Report unsolicited +65 calls	ACE STUDENT SUPPORT Student Services Desk Website: www.ace.edu.sg Emergency: Student Affairs Officer
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